



52nd ANNUAL CONFERENCE

February 2nd– February 5th, 2022

Palm Springs, California

IMPORTANT REGISTRATION INFORMATION FOR ATTENDEES & EXHIBITORS

CAFAA's Annual Conference planning goal is an in-person event February 2nd – 4th, 2022 at the Hilton Hotel in Palm Springs, CA . We are looking forward to being able to gather once again to network and to obtain first-hand product and code information.

However, as we have all experienced in the past year and a half, goals have been impacted in ways beyond good planning. With that in mind, we are going to do our best to plan our event in such a way as to be able to react to the changing COVID landscape as quickly as possible

Attendees and Exhibitors: REGISTRATION for the event will open on November 01, 2021, at 12:01am.

For all: CAFAA, in partnership with the venue provider, will adhere to all governmental COVID mandates in effect for the event's time frame. Unless mandated, CAFAA will not require proof of vaccination, nor will we require attendees to wear Masks.

For all: we will require that all registration fees are paid by Jan 27, 2022. If registration is submitted after that date, registration fees must be paid in full at the time of registration. We may not be able to honor registrations submitted after the cutoff date depending on capacity limitations of the meeting and exhibition spaces.

For the 2022 event, our CANCELLATION POLICY will be to provide a full refund if the State mandates that we must cancel our event, regardless of when that mandate is enacted. If you, as an individual, need to cancel your attendance, you must do so by Jan 27, 2022, to receive a full refund.

For Exhibitors, in the past, the order of registrations has set the order of Exhibit Table selection. This will remain the same, however, what will be different for the 2022 event, is that the actual selection of the Exhibit tables will not occur until 2-3 weeks prior to the event. This delay in table selection will allow us to configure the meeting rooms to conform to any social distancing requirement in place for the date(s) of our event based on the number of Exhibitors who will be attending. Table selection will occur in the order of registration; however, your registration fees must be paid to select your table(s). When it is time for you to select your exhibit table, you will be sent diagram(s) of the meeting room(s) with the available tables.

For Exhibitors: depending on the number of Exhibit tables sold and social distancing requirements, we may setup tables in both the Plaza Ballroom as well as the Tapestry room (which is the large room near the entrance to the bar at the Hilton) If both rooms are used for the Vendor Reception, both will have food and beverage stations as well as seating for guests. The Foyer connecting the two exhibition rooms, may have Exhibit tables and food and beverage station(s) as well, depending on demand.

IT IS IMPORTANT THAT YOU ALL REGISTER FOR THIS EVENT, IN ADVANCE OF THE PAYMENT DUE DATE, SO THAT WE CAN UNDERSTAND HOW MANY PEOPLE MAY BE ATTENDING AND HOW MANY EXHIBITORS WE WILL BE HOSTING.

THIS INFORMATION WILL BE USED TO CONFIGURE OUR MEETING SPACES TO CONFORM TO THE MANDATES IN EFFECT. IT IS IMPORTANT TO NOTE THAT CAFAA WILL CONFIGURE THE MEETING SPACES IN SUCH A WAY AS TO CREATE AS MUCH SOCIAL DISTANCING AS POSSIBLE REGARDLESS OF MANDATES.

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