

California Automatic Fire Alarm Association, Inc.

TEL: (888) 607-5959

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## **CALIFORNIA AUTOMATIC FIRE ALARM ASSOCIATION, INC. BOARD MEETING MINUTES**

LOCATION:

**General Meeting**

**June 15, 2023**

**SoCal AHJ-Contractor Q&A Roundtable Meeting**

**The Atrium Hotel in Irvine**

### **Call to Order:**

- Joel Reitz called the meeting to order at 2:19 PM

**Pledge of Allegiance:** Joel Reitz

### **Verify Quorum:**

- Members for a quorum were present.

### **Self Introductions:** Members and Guests

The following officers and board members of the association were in attendance:

- |    |                            |  |
|----|----------------------------|--|
| a. | President                  | Joel Reitz   |
| b. | VP North                   | Daniel Tate  |
| c. | VP South                   | John Maitrejean                                      |
| d. | Secretary                  | Joseph R. Cervantes, Sr.                             |
| e. | Treasurer                  | Frank Alvernaz                                       |
| f. | Immediate Past President   | Jay Levy   |
| g. | Directors                  | Sean DeFriesse, Kevin Green, Kirk Greenwood          |
|    |                            |  |
| h. | Officers Absent:           |  |
| i. | Board Members Not Present: | Queen V.L., Curtis Streeter, John Bennett, Jon Kapis |

**Members present:** See list attached in appendix.

### **Approval of December minutes:**

- Joseph Cervantes submitted the meeting minutes for approval from the board.

**Motion to approve:** 1<sup>st</sup> – Kirk Greenwood 2<sup>nd</sup>- Frank Alvernaz

**Approved unanimously**

### **Treasurer's Report:** Frank Alvernaz

- See attached in appendix
- Motion for approval – 1<sup>st</sup> Jay Levy 2<sup>nd</sup> John Maitrejean

**Approved unanimously.**

### **New Membership:** Joel Reitz

Bernadette Merrill (5 Alarm Fire Corp)  
Daniel Whaley (Signal Service)  
Frank Molnar (Jensen Hughes)  
Glenda Thornton (South San Joaquin Fire Authority)  
Jason Barton (The Signal Source)  
Javier Serrano (Siemens)  
Jeffrey Davis (Sprig Electric)  
Jose Gerardo Garcia (Santa Clara County Fire Dept)  
Kerri Berberet (UC Santa Barbara)  
Mahdi Bizhand (StatComm)  
Marlon Spencer (Santa Clara County Fire Dept)

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Matthew Laing (Chaffey Joint Union High School District)  
Monica Ronchetti (San Bernardino County Fire Protection District)  
Steven Espinoza (ADT Commercial)

**Motion to approve** – 1st Frank Alvernaz, 2nd Sean DeFries

**Approved unanimously.**

## TASK GROUPS & COMMITTEES

### Upcoming classes

**Training:** Jon Kapis, Steven Lewis, Steve Schwartz, John Bennett

- Jon Kapis said there are no new classes to discuss.
- Time and availability is limited with all of the current meetings going on this year.
- Seeing a lot of feedback about NFPA 2022 code change classes.
- No new info on Jensen Hughes academy.
- Jon spoke to Rocky Mountain Fire Alarm Association and they were not aware of the program.
- Annual fees of \$399 for their program.
- Having challenges getting feedback from Jensen Hughes. Will have offline discussions and bring them online for the next meeting. See email.

**CSFM Code Interpretations:** Kirk Greenwood

- No new Code Interpretations

**NFPA Report** – Kevin Green

- The (Working Draft Document) for the upcoming NFPA 72, 2025 edition has received the 1st round of public comments and is was closed on May 31, 2023.
- The NFPA 72 technical committees are meeting Kansas City on July 24 – 27 to review the received 1st round public comments. Technical Committee members are allowed to be remote.
- Ray Bizal with NFPA has been promoted to a supervisor role.
  - Our new NFPA contact for CA is Bob Sullivan ([bsullivan@nfpa.org](mailto:bsullivan@nfpa.org); 720-237-1752).

**CSFM/BML Report:** Jay Levy

- BML Program is running smoothly, and all renewals should be done on time. I spoke with Victor about not changing the URL for the listing each year. Now that their new system it looks like this will be possible. Victor is check and if it can be done it will be brought up at the next CSFM advisory committee. This will save the manufacturers and distributors from having to update the links each year.
- Code Advisory Committee has created multiple task groups around Fire Alarms for Construction Site, Horizontal Exit 2 Way Communications Systems and CFC Language and definition corrections.
- <https://calfire.govmotus.org/> is now up and running for new CSFM Listing sheets.
- <http://osfm.fire.ca.gov>

**HCAI** – Joseph Cervantes

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- 2 Day Webinar to discuss HCAI do's and don'ts in April.
- <https://hcai.ca.gov/>

**DSA:** Sam Aviles

- DSA is currently in the process of revising IR A-28 pertaining to existing fire alarm systems and their repair or replacement due to obsolescence. These changes are being coordinated with IR A-22,, which covers project cost exemptions. If the proposed changes are accepted by the management team, they will be placed in affect.
- Essentially, all fire alarm work will require submittal to DSA. Emergency repairs will still be allowed to proceed without prior submittal or approval of DSA and must still be inspected by a project inspector and plans and documentation prepared and submitted.
- <http://www.dsa.dgs.ca.gov>

**SFPE:** Jay Levy – So Cal, Joseph Cervantes – San Diego, Daniel Tate – Nor Cal

- Jay Levy no news to report.
- Daniel Tate said Nor Cal is having a mixer 6/22.
- San Diego SFPE nominated an entirely new Board of Directors to move the chapter forward.
- Nor Cal <http://www.ncnsfpe.org>
- San Diego <http://sfpesandiego.org>
- Los Angeles <http://www.sfpesocal.org>

**So-Cal FPOs:** Joseph R. Cervantes

- Time to renew your SoCal FPO membership.
- Looking for inspection checklist on all fire protection systems.
- There is an open position in Long Beach as a Plan Checker-Fire Prevention I-II
- First Joint FPO meetings between the North and South will be on June 27 at 9 AM.
  - Presentation topic is Sustainable Energy Action Committee (SEAC)
- Save the Date for 2022 NFPA 13 updates:
  - July 25th at Burbank Training Center
  - Bob Caputo and Mark Hopkins will be presenting
  - Remote access will be provided
- So Cal Fire Alarm Devices Committee has 3 new Code Proposals.
- Next meeting is Thursday July 6th @ 2:00 pm
- <http://www.firepreventionofficers.org/divisions/south>

**Nor-Cal FPOs:** Joel Reitz

- Next FPO meeting is a NorCal/SoCal joint meeting on June 27th via Zoom only.

**LAFD/CAFAA coordination meeting** – Kirk Greenwood, John Maitrejean

- The next meeting is June 27.

**Social Media** – Daniel Tate & Joseph Cervantes

- No regular standing meeting. No group interaction.

**Ethics Committee:** Jay Levy

- No new items to discuss.

**ERRCS Committee:** Jay Levy

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- Last meeting was on 5/5/23. Marked up agenda attached for reference.
- SBC completed their book and has it in distribution. We can use this for a training class, whether it be basic or advanced.
- SBC training June 22 in Fremont, and 29th in So Cal.
- There was discussion about remote monitoring and control of the systems.
- Comba has a new training class for their level 3 certification.
- ERCES flow chart that identifies the construction process was shared.
- There was significant discussion after the meeting related to what the most important item is to consider on the ERCES system. Many members feel there is too much focus on subjects like ratings, alarming, and documentation items and not enough on the core RF aspects.

**Bill Hopple Educational Scholarship** – John Maitrejean/Ivy Kiyomura, Daniel Tate/Frank Alvernaz

- Scholarship selection has been completed, and we are announcing that Shira Weiss-Ishai is to be the recipient.
  - Check presentation and video will be in August 14, 2023 when she is back vacation prior to her leaving for college (Columbia University).
  - Website will be updated with the information as it comes in.
  - Application process is improving after 2<sup>nd</sup> year .
  - Next year begins Feb 1.
  - CAFAA Board to discuss new ways to share the opportunity in marketing and announcements.
  - Could be issue with the age requirements of FPO's that limits them from applying.

**2024 Conference** - Ivy Kiyomura

- Still in contract with Hilton Palm Springs for 2024 and 2025.
- Still working on new venues for 2026-2027.
- Need to decide on the agenda timeline. Tentatively discussing Wednesday night Presidential reception in conjunction with the Vendors (large ballroom), Thursday off site, Thursday night Vendors and Friday (large ballroom). Shuttle idea to convention center site was discussed.
- 2026-2027 location review See handout.

**2023 Membership** - Ivy Kiyomura, John Heath

- CAFAA has secured a booth at this year's NFPA expo.
  - Raffle for new Memberships to win NFPA 72 Fire Protection Handbook

**By Law Review Committee**- Joseph Cervantes, Frank Alvernaz, Jay Levy

- New suggested bylaw changes will be provided to the Board for discussion during the Board only meeting in August.

**Emails to FM** – Joel Reitz & Ivy Kiyomura

**New Business & Sharing of Ideas**

- Insurance Program for Life Safety Industry – Kevin Green

**CAFAA NFPA Technical Committee Representation**

- Creation of the Codes & Standards Committee held to a vote

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- Directed Vote, Responsibilities, etc.... (Bylaws?)
- Increase CAFAA visibility on Codes and Standards Committees
  - 1<sup>st</sup> – Joseph Cervantes 2<sup>nd</sup> Daniel Tate

**Approved by majority of members present**

**Blue Card Discussion**

- Dr. Clary informed the membership that a refresh of the regulations surrounding blue card requirements needs to be reconveyed to the membership for proper enforcement.

**Good of the Order**

**Next Meeting Schedule:**

**09/20/2023 State Agency Meeting**

**09/21/2023 General Board Meeting**

**HCAI (formerly OSHPD)**

**2020 W. El Camino Ave Suite 800**

**Sacramento, Ca. 95833**

- Joel Reitz adjourned the meeting at 4:26 PM.

Respectfully submitted,

Joseph Cervantes, Sr.

Secretary, CAFAA Officer of The Board

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# APPENDIX/ ATTACHMENTS

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# Treasurer's Report



# California Automatic Fire Alarm Association

## Treasurers Report - 06/13/2023

<b>Cash and Assets</b>	<b>Amount</b>
Wells Fargo (Checking) Online Balance	\$22,974
Wells Fargo (Savings) Online Balance	\$196,391
Uncollected Funds Owed to CAFAA	\$0
<b>Total Cash and Assets</b>	<b>\$219,365</b>
<b>Pending Liabilities</b>	<b>Pending</b>
SLA Contract Services	\$26,600
Affinity Pay - Credit Card Charges and Refunds	\$7,000
Annual Misc.	\$5,833
Training Costs	\$2,333
CFPI Santa Barbara	
Insurance	
CAFAA Annual Conference	
Tax Preparation	\$1,800
NorCal AHJ Q&A Roundtable	
SoCal AHJ Q&A Roundtable	\$15,000
CAFAA State Agency Meeting	\$5,000
CAA Winter Conference	\$3,500
CAFAA Scholarship	
<b>Total Pending Liabilities</b>	<b>\$67,067</b>
<b>Assets Less Liabilities</b>	<b>Amount</b>
Total Cash & Material Assets	\$219,365
Total Current Liabilities (Est.)	\$67,067
<b>Total Assets Less Liabilities</b>	<b>\$152,299</b>





# California Automatic Fire Alarm Association Check Log - 2023

June 13, 2023

Check	Date	Amount	✓	Paid To	Paid For	Category	Total
Tres Card	1/3/2023	\$ 16.00	x	Mad Mimi	Email Services	Misc	\$ 16.00
Tres Card	1/3/2023	\$ 30.00	x	Google Apps	Google Apps	Misc	\$ 30.00
Tres Card	1/3/2023	\$ 33.94	x	Access Line	Phone	Misc	\$ 33.94
Bill Pay	1/3/2023	\$ 620.20	x	WF Charge	Affinity Pay	Misc	\$ 620.20
Bill Pay	1/4/2023	\$ 610.56	x	WF Charge	Affinity Pay	Misc	\$ 610.56
Transfer	1/20/2022	\$ 2,677.00	x	Alarm Insurance Agency	D&O Insurance	Insurance	\$ 2,677.00
Transfer	1/20/2022	\$ 1,678.00	x	Alarm Insurance Agency	E&O Insurance	Insurance	\$ 1,678.00
Bill Pay	1/18/2022	\$ 3,800.00	x	SLA	Contract services	Contract services	\$ 3,800.00
Tres Card	1/19/2023	\$ 110.83	x	Fire Arts Awards	Awards for Annual Conf	Palm Springs	\$ 110.83
Tres Card	1/27/2023	\$ 7,624.12	x	Tahquitz Creek GC	Golf Annual Conf	Palm Springs	\$ 7,624.12
Tres Card	1/28/2023	\$ 1,008.52	x	Sharon Expenses	Expenses (Details below)	n/a	\$ -
			x	UPS	UPS Shipping - Conf supplies	Palm Springs	\$ 576.41
			x	UPS	UPS Shipping - Conf supplies	Palm Springs	\$ 179.05
			x	Michaels	Card Stock	Palm Springs	\$ 4.88
			x	Shuttle	Airport Shuttle	Palm Springs	\$ 194.18
			x	UPS	UPS Shipping - Conf supplies	Palm Springs	\$ 54.00
Tres Card	1/28/2023	\$ 1,000.00	x	Attrium Hotel	Deposit to Reserve	SoCal AHJ	\$ 1,000.00
			x				
			x				
			x				
			x				
Tres Card	2/1/2023	\$ 40.27	x	Access Line	Phone	Misc	\$ 40.27
Tres Card	2/2/2023	\$ 30.00	x	Google Apps	Google Apps	Misc	\$ 30.00
Tres Card	2/3/2023	\$ 16.00	x	Mad Mimi	Email Services	Misc	\$ 16.00
Bill Pay	2/6/2023	\$ 2,862.53	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 2,862.53
Pres Card	2/10/2023	\$ 666.54	x	Hilton Hotel	Joels Rm for the Annual	Palm Springs	\$ 666.54
Pres Card	2/14/2023	\$ 383.11	x	Costco	CFPI Raffle Prize	CFPI	\$ 383.11
Pres Card	2/16/2023	\$ 393.27	x	Santa Barbara Fish Co.	CFPI Dinner	CFPI	\$ 393.27
4264	2/17/2023	\$ 2,607.38	x	Sharon Expenses	Expense details (below)	n/a	
			x	Daiso	Plastic contners, bins, rubber bands	Palm Springs	\$ 25.08
			x	Costco	TV raffle	Palm Springs	\$ 1,133.25
			x	Walmart	Printer paper, poster board, napkins	Palm Springs	\$ 67.27
			x	Canyon Print & Signs	Posters for use as signage	Palm Springs	\$ 117.99
			x	Swiss Donuts	Donuts for golfers	Palm Springs	\$ 78.95
			x	Smart & Final	Golfer treat bags, 2 x \$50 GC	Palm Springs	\$ 199.95
			x	Staples	Ink, sticker badges	Palm Springs	\$ 84.09
			x	Staples	Printer paper	Palm Springs	\$ 11.46
			x	Staples	Epson printer, envelopes, badges	Palm Springs	\$ 398.46
			x	Target	GC's for raffle	Palm Springs	\$ 462.00
			x	Staples	Paperclips	Palm Springs	\$ 22.89
			x	Ralphs	Envelops for golf	Palm Springs	\$ 5.99
4263	2/17/2023	\$ 1,999.62	x	Sharon Expenses	Expense details (below)	n/a	
			x	Hilton Hotel	Sharon's Rm for the Annual	Palm Springs	\$ 666.54
			x	Hilton Hotel	Laurie Dwonch Rm for the Annual	Palm Springs	\$ 666.54
			x	Hilton Hotel	Nina Akahoshi Rm for the Annual	Palm Springs	\$ 666.54
4265	2/17/2023	\$ 1,325.00	x	Tina Stuebgen Photograph	Annual Golf Pictures	Palm Springs	\$ 1,325.00
4266	2/17/2023	\$ 1,198.00	x	SLA	Conference consulting services	Palm Springs	\$ 1,198.00
4267	2/24/2023	\$ 168.00	x	Fairway Recognition	Golf tee signs	Palm Springs	\$ 168.00
4271	3/2/2023	\$ 3,800.00	x	SLA	Contract services	Contract services	\$ 3,800.00
4270	3/2/2023	\$ 1,953.58	x	Sharon Expenses	Expense details (below)	n/a	
			x	Smart & Final	Bags for treat bags	Palm Springs	\$ 17.30
			x	UPS	Shipping for handout pkgs & easels	Palm Springs	\$ 179.05
			x	Staples	1099NEC packet & envelopes	Misc	\$ 54.00
			x	Adam Tax	e-filing of 1099NEC	Misc	\$ 3.00
			x	Cash Tips	Airport shuttle drivers, ship clerk	Palm Springs	\$ 45.00
			x	Smart & Final	Bags for treat bags	Palm Springs	\$ 14.73
			x	Various	Travel Meals	Palm Springs	\$ 213.24
			x	Various	Travel Meals	Palm Springs	\$ 135.01
			x	Various	Travel Meals	Palm Springs	\$ 155.84
			x	Various	Travel Meals	Palm Springs	\$ 196.00
			x	Various	Travel Meals	Palm Springs	\$ 28.68
			x	Alamo	Rental car	Palm Springs	\$ 749.86
			x	UPS	Shipping	Palm Springs	\$ 161.87
4268	3/2/2023	\$ 1,261.40	x	Sharon Expenses	Expense details (below)	n/a	
			x	JW Marriott	Spa for Sharon, Nina, Laurie	Palm Springs	\$ 866.40
			x	Amalfi	Dinner for Sharon, Nina, Laurie	Palm Springs	\$ 395.00



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Check	Date	Amount	✓	Paid To	Paid For	Category	Total
4269	3/2/2023	\$ 528.50	x	Sharon Expenses	Expense details (below)	n/a	
			x	USPS	Postage for pins	Misc	\$ 9.70
			x	USPS	Stamps to mail pins	Misc	\$ 226.50
			x	USPS	Pin postage	Misc	\$ 91.85
			x	USPS	Pin postage	Misc	\$ 62.35
			x	USPS	Pin postage	Misc	\$ 68.10
			x	United Airlines	Baggage Fees	Palm Springs	\$ 70.00
Tres Card	3/3/2023	\$ 148.01	x	All My Best	Board member shirts	Misc	\$ 148.01
Tres Card	3/3/2023	\$ 16.00	x	Mad Mimi	Email Services	Misc	\$ 16.00
Bill Pay	3/6/2023	\$ 330.88	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 330.88
4272	3/8/2023	\$ 102,098.54	x	Hilton	Hilton Invoice	Palm Springs	\$ 102,098.54
Tres Card	3/10/2023	\$ 299.86	x	Network Solutions	Domain renewal- 5 yrs	Misc	\$ 299.86
Tres Card	3/13/2023	\$ 30.00	x	Google Apps	Google Apps	Misc	\$ 30.00
Bill Pay	3/13/2023	\$ 25.00	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 25.00
Bill Pay	3/13/2023	\$ 10.00	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 10.00
Bill Pay	3/14/2023	\$ 3,800.00	x	SLA	Contract services	Contract services	\$ 3,800.00
Tres Card	3/15/2023	\$ 31.01	x	Access Line	Phone	Misc	\$ 31.01
Tres Card	3/16/2023	\$ 12.87	x	All My Best	Shipping charges for board member shirts	Misc	\$ 12.87
Tres Card	3/30/2023	\$ 277.96	x	Southwest Airlines	SoCal AHJ Meeting, Sharon flight		\$ 277.96
Tres Card	4/3/2023	\$ 27.48	x	Access Line	Phone	Misc	\$ 27.48
Tres Card	4/3/2023	\$ 16.00	x	Mad Mimi	Email Services	Misc	\$ 16.00
Bill Pay	4/4/2023	\$ 91.72	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 91.72
Tres Card	4/5/2023	\$ 30.00	x	Google Apps	Google Apps	Misc	\$ 30.00
Tres Card	4/12/2023	\$ 221.60	x	Crown Awards	Gifts for panel	NorCal	\$ 221.60
Tres Card	4/12/2023	\$ 41.88	x	Crown Awards	Gifts for panel	NorCal	\$ 41.88
Bill Pay	4/14/2023	\$ 3,800.00	x	SLA	Contract services	Contract services	\$ 3,800.00
Bill Pay	4/14/2023	\$ 134.58	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 134.58
Bill Pay	4/20/2023	\$ 51.39	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 51.39
Bill Pay	4/20/2023	\$ 2.45	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 2.45
Bill Pay	4/20/2023	\$ 51.56	x	Interest Payment	Interest Payment		\$ 51.56
Tres Card	4/21/2023	\$ 13.17	x	Crown Awards	Gifts for panel	Gifts for panel	\$ 13.17
Tres Card	4/24/2023	\$ 3.34	x	Crown Awards	Gifts for panel	Gifts for panel	\$ 3.34
Bill Pay	4/24/2023	\$ 51.03	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 51.03
Bill Pay	4/28/2023	\$ 10,000.00	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 10,000.00
Tres Card	5/1/2023	\$ 25.82	x	Crown Awards	Gifts for panel	NorCal	\$ 25.82
Tres Card	5/1/2023	\$ 200.00	x	Palm Springs Conv Center	Insurance Deposit	NorCal	\$ 200.00
Tres Card	5/1/2023	\$ 3,755.83	x	Doubletree Hotel	NorCal AHJ Meeting	NorCal	\$ 3,755.83
Bill Pay	5/3/2023	\$ 16.00	x	Affinity Pay	Affinity Pay Refunds & Fees	Affinity Pay	\$ 16.00
Tres Card	5/4/2023	\$ 162.60	x	Doubletree Hotel	NorCal AHJ Meeting	NorCal	\$ 162.60
Tres Card	5/5/2023	\$ 30.00	x	Crown Awards	Gifts for panel	NorCal	\$ 30.00
Bill Pay	5/9/2023	\$ 78.57	x	Kirk Greenwood Expenses	Expense Detail (below)		
				Westin Rancho Mirage	Meals & Parking for site survey	Site Survey	\$ 78.57
Bill Pay	5/9/2023	\$ 151.96	x	Joel Reitz Expenses	Expense Detail (below)		
				Southwest Airlines	Flight for site visits	Site Survey	\$ 151.96
Bill Pay	5/9/2023	\$ 319.24	x	Sharon Expenses	Expense Detail (below)	NorCal	
			x	Target	Gift Cards for NorCal AHJ Meeting		\$ 169.24
			x		Cell phone \$25/month Nov '22-Apr, '23 (6 months)	Misc	\$ 150.00
Bill Pay	5/16/2023	\$ 3,800.00	x	SLA	Contract services	Contract services	\$ 3,800.00
Pres Card	5/24/2023	\$ 34.98	x	Pechanga- Blends	Travel meals	Site Survey	\$ 34.98
Pres Card	5/24/2023	\$ 61.99	x	Ruben & Ozzy's	Travel meals	Site Survey	\$ 61.99
Pres Card	5/24/2023	\$ 29.72	x	Ramon Gas	Gas Car Rental	Site Survey	\$ 29.72
Tres Card	6/1/2023	\$ 234.76	x	Crown Awards	Gifts for panel	SoCal	\$ 234.76
Tres Card	6/1/2023	\$ 26.16	x	Access Line	Phone	Misc	\$ 26.16
Tres Card	6/1/2023	\$ 62.75	x	Blue Wave Printing	Big Check for Scholarship winner	Misc	\$ 62.75
Bill Pay	6/1/2023	\$ 695.12	x	Sharon Expenses	Expense Detail (below)		
			x	Southwest Airlines	Flight for site visits	Site Survey	\$ 151.96
			x	Alamo	Rental Car for site visits	Site Survey	\$ 322.28
			x	Microsoft	Microsoft 365 Renewal	Misc	\$ 99.00
			x	Oakland Airport	Airport Parking	Site Survey	\$ 38.00
			x	See's Candy	Gifts for site visits	Site Survey	\$ 37.60
			x	Staples	Supplies	Misc	\$ 46.28
Tres Card	6/2/2023	\$ 69.39	x	Blue Wave Printing	Big Check for Scholarship winner	Misc	\$ 69.39



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Check	Date	Amount	✓	Paid To	Paid For	Category	Total
Tres Card	6/5/2023	\$ 16.00	x	Mad Mimi	Email Services	Misc	\$ 16.00
Tres Card	6/5/2023	\$ 212.76	x	Banner Buzz	Conference Banners	Palm Springs	\$ 212.76
Tres Card	6/5/2023	\$ 61.48	x	Amazon	Name Badges for SoCal AHJ Meeting	SoCal	\$ 61.48
Bill Pay	6/5/2023	\$ 101.63	x	Affintity Pay	Affintity Pay Refunds & Fees	Affintity Pay	\$ 101.63
Tres Card	6/5/2023	\$ 30.00	x	Google Apps	Google Apps	Misc	\$ 30.00
Tres Card	6/6/2023	\$ 76.92	x	Francis & Dean	NFPA Conference Liability Insurance	NFPA	\$ 76.92
Tres Card	6/9/2023	\$ 1,342.77	x	Freeman	NFPA Conference Booth	NFPA	\$ 1,342.77
Annual Spend		\$171,655.15					\$ 171,655.16

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# Annual Conference Venue Review

## 2026 and BEYOND – SEARCH FOR NEW ANNUAL CONFERENCE VENUE – status as of June 12, 2023

The Hilton Palm Springs is CAFAA's Annual Conference event hotel through the 2025 Annual Conference year, at which time we would need to renew or have contracted with a new venue for 2026 and beyond.

It is an opportune time, now, to determine if there is another venue that can meet our space and budget requirements for the 2026 conference year and beyond.

We feel that a change of our event hotel may be warranted given that we have outgrown the Vendor Reception spaces at the Hilton Palm Springs. We have also received an increasing number of attendee reviews that indicate that the guest rooms no longer meet our guest's needs.

In March 2023, we began working with Donna Tyree (HelmsBriscoe, a 'Meetings and Space Procurement' company) who will assist us in the search for a new venue. HelmsBriscoe will be compensated by the new venue if one is selected.

Over the course of the last two months, Requests for a Proposal were sent to 39 venues in Southern California.

- 14 Venues submitted a Proposal; 10 of those were released because the financials, meeting space(s) and/or guest rooms did not meet our requirements. Some of these were released after a board member completed a site visit.
- 25 Venues turned us down or did not respond; the majority of these indicated that our meeting space needs were overweight compared to the number of guest room nights that we could guarantee.

In May 2023, site visits were completed for the 4 venues that remained on our Short List. After those visits, 3 remained; the fourth was released because after the physical visit, it was determined that the site would not meet our needs.

We are waiting to receive a revised proposal from one of the 3 remaining shortlisted venues. That venue would be our first choice if the financials in the Proposal can be reconciled. The stated minimum Food & Beverage amount is beyond our budget based on our and the event's current financials.

The CAFAA Board of Directors will be meeting in August to discuss and determine if:

- CAFAA will remain at the Hilton and renew the contract for additional event years.
- If CAFAA will not renew the Palm Springs Hilton contract and will move to a new venue, we will review all of the Proposals and determine if there is a viable new venue.
- If there is a Proposal for a new venue that is OK to-go or one which we favor but that requires change, we will have HelmsBriscoe begin Contract negotiations

During the May site visits, we also visited the Palm Springs Convention Center (PSCC), which CAFAA will use in the 2024 and 2025 conference years for our Thursday Annual Meeting event. In those event years, we will use the Hilton as our guest and other non-Thursday events along with the PSCC on Thursday.

It needs to be noted that we will not be able to rely on the use of that site for a split-venue solution beyond 2025.

We were told that it was only because they had a larger event that took the bulk of the space in 2024/2025 leaving enough for us to book the space. Normally, an event our size is not able to contract for PSCC space, more than 12 months in advance. This is because the PSCC is required to have all of their inventory available for a large event to have those needs met first. Therefore, smaller events such as ours are not usually able to book more than 12 months in advance of their event.

If we decide to remain at the Hilton Palm Springs, for our 2026 and beyond conferences, it would mean that we may not be able to have a PSCC contract in place for the Thursday meeting space more than 12 months in advance of our event. For those year(s) where the PSCC is not available, it would mean that the Hilton will be the venue for all of the Thursday and Friday events, including the Vendor Reception in the Plaza Ballroom and the Annual Meeting in the Horizon Ballroom.

California Automatic Fire Alarm Association, Inc.

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# ERRCS/ERCES

## Committee

### Agenda



## CAFAA ERCES Group

### Meeting Agenda

**May 5, 2023**

1. Meeting schedule – See separate schedule.
2. Old Business
  - a. Template guides for AHJ, Contractor, Owner
    - i. Licensee can be under AHJ
    - ii. Compare each approach. How to approach from each perspective
    - iii. Answer the where why and how for each group.
      1. Building Owner has background and definitions.
      2. Contractor
      3. AHJ

Discussion on adding templates for ahj requirements as well as a specification tool too.

Checkoff lists to include networked systems when possible. Designers should identify all BDA within ¼ mile radius and review those system to see how your new one will affect network.

AHJ wont issue occupancy unless they see the pass document.

Techs need to know how to inject a signal into BDA to transmit to Macro

- b. NICET
  - i. Level 1, 2 and 3 available for technician
  - ii. Level 1 available for design
    1. Each level has varying years of experience needed.
    2. They are working on a study book for each level.
    3. Looking into a training program.
    4. Working on Level 3 questions

SBC is publishing a handbook – rolling out April/May. Book goes much deeper into calcs. Db math. various science issues. 1225 also has language for rf designer experience.

- c. UL Certificate program for ERCES.
  - i. Program focus on install and maintenance program post install for systems to be maintained. 1221 and 1225 doesn't have a test and inspection form. Working to get it codified.

- 2524 version 2 is current. Version 3 in the works. SFFD is only one enforcing the program that we know of. One of the benefits would be the maintenance contract.

- d. Safer Buildings.
  - i. Recent signing of MOU.
- e. Develop a 1 day training class.
  - i. Jay has the codes portion complete. – needs to add 1225 to it
  - ii. Need to develop the installation practices portion
  - iii. ITM practices needed.
- Consider using SBC handbook for it. It follows NICET and covers all topics. Previous CAFAA discussion was two fold. 1. General training for ahj. 2. In depth training for technicians and such. SBC planning on a “train the trainer” program for greater reach. Training program development starts in June. 800 books going out starting mid may. 579 pages
- 3. New Business
  - a. New Codes!
- 4. Open discussion
  - Who has authority to leverage fines? Something to consider – word of mouth will travel
  - Why don't we include the BDA application to 1225. Sample express written consent form.
  - SBC training June 22<sup>nd</sup> in Fremont and 29<sup>th</sup> in socal.
  - 2019 ed. 1221 Section 5.5.2 (2022 ed. 1225 Section 13.5.2) conduit requirements only apply to Communication centers. See 2022 1225 Section 18.1.2 that states requirements of other chapters shall not apply to in building ERCES systems except where specifically referenced.

Comba has 50% pass rate on level 3 certification.

Discussion on remote monitoring and controls. Who has the right to monitor, shutdown, and what technology. Still real early in development. FCC licensees and AHJ have different opinions of who has control.

1225 sub committee discussing now. How do we accomplish it and codify it. Most likely too early for TIA to address.

Dedicated IP connection?

CAFAA to advertise SBC's upcoming training in CA

Locatelli shared a flow chart that identifies many of the steps needed to get a system installed.

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# Guest List